



Data Protection Officer on a mandate basis (external DPO)

Products / Service description (Summary)

As external Data Protection Officer, our experts ensure that your company receives professional advice and support on all data protection issues. Moreover, we take care that your employees are appropriately sensitized and trained.

Under the revised Swiss Data Protection Act (FDPA) and under the EU General Data Protection Regulation (GDPR), we act as DPO on a mandate basis and ensure the existence of comprehensive guidelines, concepts, standards, instructions and processes in the area of data protection. We also assume responsibility for the periodic review of the measures implemented and care about the further development.

Benefits	<ul style="list-style-type: none"> • Monitoring compliance with the applicable data protection regulations according to the current respectively revised FDPA and – if applicable – the GDPR • Central point of contact for persons affected by data protection issues, the company and its employees as well as the supervisory authority • Ensuring compliance with data protection requirements when implementing new software and IT systems
Content	<ul style="list-style-type: none"> • Introduction and continuous updating of the necessary measures according to the revised FDPA and – if necessary – the GDPR • Professional contact for projects with an impact on data protection • Regular reports to top management on the maturity level of the company's data protection management system, in particular on risks and data protection-related incidents • Consulting and training of top management and employees regarding the applicable data protection regulations • Definition of processes for the protection of personal data • Incident management (data breaks, data leaks, security incidents) • Development of data protection compliant solution proposals • Verification of data protection compliance when introducing new processing activities or applications • Preparation of guidelines and directives in connection with data protection • Other data protection-related services as required by the company
Methodology	Information gathering, situation analysis, evaluation, discussion, planning, implementation. (Repetitive)
Target group	SMEs of all industries
Duration / Place	On site in the company / external <ul style="list-style-type: none"> • Module DPO I: 3 working days / year • Module DPO II: 6 working days / year • Module DPO III: 12 working days / year
Costs (excl. VAT)	Upon request (fixed price) After a consultation, we'll be pleased to present you an offer.
Direction	Dr. iur. Reto Fanger